



Pin Set Pro User Guide



### Pin Set Pro User Guide

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#### **Overview**

The Pin Set Pro module is used to create and manage lists of pins that can be used to access restricted features such as outbound routes.

This module also gives you the power to enable pinless dialing on a per route basis for any extension.

Additionally, you can generate downloadable reports that include call details and summaries of billable hours.

### Logging In

• Log into the Pin Set module and you should see a screen like this. On the right will be a list of all your pin set groups that you have setup. You can edit or delete any of these entries or add new ones.

Add PIN Set	Add Password Set test
PIN Sets are used to manage lists of PINs that can be used to access restricted features such as Outbound Routes. The PIN can also be added to the CDR record's	s 'accountcode' field.
New PIN Set	
PIN Set Description:	
Record In CDR?: 🤨 📃	
PIN List: @	

### **Creating a Pin Set Group**

Submit Changes

• **PIN Set Description**- We will give this pin set group a name. In our example, we are going to call this "International Pins," since we are going to link this pin set group to our international routes.

New PIN Set

- PIN Set Description: International Pins
- **Record In CDR** Select this option if you want the pin number dialed to be recorded in the CDR's so you can view them in the Call Reports module.



• **PIN List**- Here is where you define the actual pin numbers that can be used with this pin group. You can enter as many pin numbers as you want with one number per line like shown below.

678243 2820
1920
4929

• Don't forget to press the submit button when done.

#### Submit Changes

PIN List: @

#### Linking a Pin Set to an Outbound Route

- Now that we have created a pin set called "International Pins," we will link this to our outbound route that we use for international calls. For more information on creating outbound routes, please see the Outbound Route user guide.
- As we can see in the outbound route below, there is a drop down called "Pin Set."

Route Settings	
Route Name: 6	International
Route CID: @	Override Extension
Route Password: @	
Route Type: 6	Emergency 📃 Intra-Company
T38-Gateway Enabled: 6	Yes No
Music On Hold?	default \$
Time Group:	Permanent Route 🕈
Route Position:	No Change
Additional Settings	
PIN Set:	None 🗘

• Using the drop down, we can pick the "International Pin" pin set we created. Now anytime someone dials out this outbound route, the system will prompt them to enter a pin number. This will match the entered pin against this pin set. If it does not match, the call will not be completed and the caller will be prompted to enter a pin again.

Additional Settings	
PIN Set:®	International Pins

• Don't forget to press the "Submit Changes" button when done.



### **Pinless Dialing**

- Now that we linked an outbound route to a pin set, we have one other option we can set. Our "International Routes" pin set now forces all callers to enter a pin number to complete a call, but you may have some users that you don't want to force to enter a pin number, such as your CEO.
- You can go into the settings of an individual user extension in the Extension module and enable the pinless dialing on a per route basis. By enabling pinless dialing for a user, they will not be prompted to enter a pin number for a route that is linked with a pin set.

## - Pinless Dialing

	)
International <sup>®</sup>	
Fax	
Integrity 🕫	
Cell-Phones 🕜	
Schmooze 😯	

- In our example, we will enable pinless dialing for the international route by checking the box next to "International" for this extension. When this user dials out the international route, they will not be required to enter a pin, but all other extensions that do not have this option set will still be required to enter a pin.
  - Pinless Dialing



• Don't forget to press the "Submit Changes" button when done.

Submit Changes

#### **Pinsets Code Reports**

• The Pin Set Pro module makes it simple for you to generate detailed call reports and billable summaries that can be exported to your favorite spreadsheet application.

### **Account Code Reports**

From: January <b>\$</b> 07 <b>\$</b> 2013 <b>\$</b>	To: January 🛊 07 🛊 2013 🛊
Source:	Destination:
Duration:	Billable Time:
Account Code: All 🛊	
Submit	
Ne data fan avmant a de stien	

No data for current selection No data for current selection • This report includes the ability to filter data by dates, duration and account code as well as source and destination DID's.

### **Account Code Reports**

From: January <b>\$</b> 07 <b>\$</b> 2013 <b>\$</b>	To 🗸	/ January	07 🛊 2013 🛊
Source:	De	February March	
Duration:	Bil	April May	
Account Code: All 🛊		June	
Submit		July August	
	_	September	
No data for current solaction		October	
No data for current selection		November	
no data for current selection		December	

• Simply Press the "Submit" button and download your report.

### Submit

### **Account Code Reports**

From: January \$ 07 \$ 2013 \$	To: June ♦ 07 ♦ 2013 ♦
Source:	Destination:
Duration:	Billable Time:
Account Code: All 💠	
Submit	

#### Summary Report



Detailed Report

Date/Time	Account Code	Source	Destination	Duration	Billable Time
2013-03-13 09:51:52	1234	2003	3479882008	0:00:11	0:00:04
2013-03-13 09:59:08	1234	4002	8435550656	0:00:21	0:00:07
2013-05-24 13:33:37	1234	4005	0115025699443	0:00:05	0:00:03



# (920) 886-8130

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