# Polycom VVX
## 500, 600 & 1500
## Admin Guide



10:25 AM Thu 24
VVX-1500

VVX-1500

New Call    Forward    Magic

POLYCOM

# Schmooze®
### Schmooze Com Inc.

# How To Find The IP Address

**Quick Steps**

1. Press the "Menu" button.



2. Scroll down to the "Status" option and press the "Select" button.



3. Scroll down to the "Platform" option and press the "Select" button.



4. Scroll down to the "Phone" option and press the "Select" button.

5. Use the up/down arrow key to scroll through the list of information to see the IP Address.



## How To Find The MAC Address

**Quick Steps**

1. Press the "Menu" button.



2. Scroll down to the "Status" option and press the "Select" button.

3. Scroll down to the "Network" option and press the "Select" button.



4. Scroll down to the "Ethernet" option and press the "Select" button.

5. Use the up/down arrow key to scroll through the list of information to see
   the MAC Address.



# How To Set The Configuration Server

**Quick Steps**
   1. Press the "Menu" button.



   2. Scroll down to the "Settings" option and press the "Select" button.



   3. Scroll down to the "Advanced" option and press the "Select" button.

4. Enter the admin password and press the "Enter" button.  Default factory password is 456.



5. Scroll down to the "Admin Settings" option and press the "Select" button.
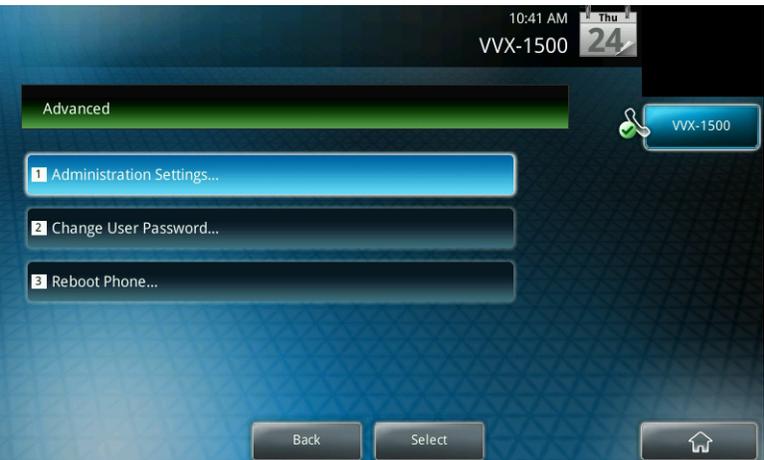
6. Scroll down to the "Network Configuration" option and press the "Select" button.



7. Scroll down to the "Server Menu" option and press the "Select" button.



8. Pick the Server Type such as TFTP and set the Server Address and press the "Select" button. The Server address would be the IP address of your PBX.

# How To Factory Default

**Quick Steps**

1. Press the "Menu" button.

2. Scroll down to the "Settings" option and press the "Select" button.

3. Scroll down to the "Advanced" option and press the "Select" button.

4. Enter the admin password and press the "Enter" button.  Default factory password is 456.

5. Scroll down to the "Admin Settings" option and press the "Select button".



6. Scroll down to the "Reset to Default" option and press the "Select" button.

7. Scroll down to the "Format File System" option and press the "Select" button.

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                                          10:48 AM  Thu
                                          VVX-1500   24

   Reset to Defaults
                                                   VVX-1500
   1  Reset Local Configuration...

   2  Reset Web Configuration...

   3  Reset Device Settings...

   4  Format File System...


              Back        Select
```