Follow Me Guide

Aastra 6755i, 6757i and 6757iCT

Schmooze Com Inc.

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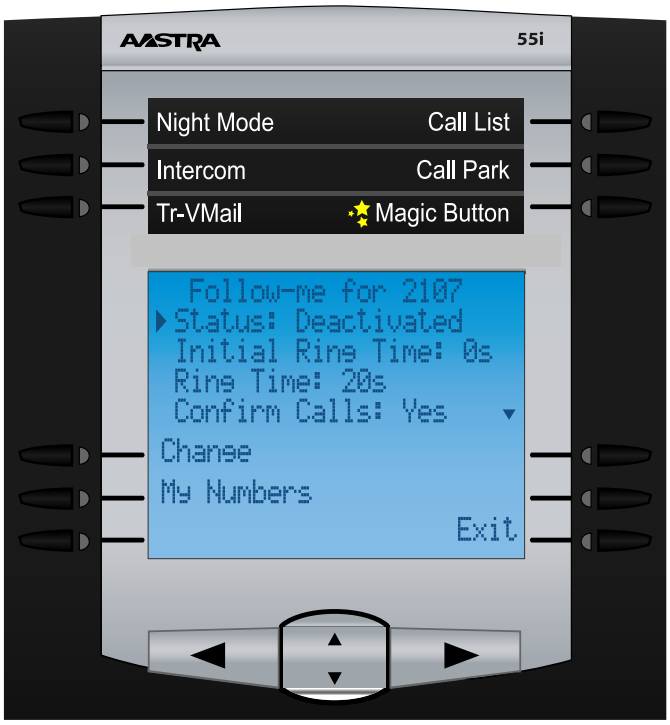
The Follow Me option gives you control over your Follow Me settings. Please note this application will only work if you have created a Follow Me for your extension already in the Web Interface of the PBX.

Once you press the Follow Me button you should see a screen like below.



From here we can manage your Follow Me settings

- **Status**- Enabled or Disabled.
- **Initial Ring Time**- How long to ring your extension direct before calling the list of numbers in your Follow Me List.
- **Ring Time**- How long to ring the numbers in your Follow Me Phone Numbers List.
- **Confirm Calls**- If you are going to be dialing external numbers and you want to make sure a voice mail or answering machine does not answer the call enable this option.
- **Phone Numbers**- Here you can define the list of numbers that will be called as part of your Follow Me.

Adding Phone Numbers to theFollow Me List

The first thing we will do is edit our phone numbers and add any numbers we want to be dialed when activating our Follow Me.

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We will now exit out of the Follow Me app and we can see on the main phone screen our Follow Me is activated and our red light next to the Follow Me button has been turned on red.

When we deactivate our Follow Me the red light will be turned off and the screen will no longer display Follow Me Activated

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Press the Change button once you have used the down key to highlight the Phone Numbers at the bottom of the list. Below we can see we have one number in our list.

Adding Internal Extensions

Add Int- Select this option to add internal phone numbers such as other extensions, ring groups or queues. Use the up/down arrow key to highlight the extension you want to add to your Follow Me list and press the Select Button.

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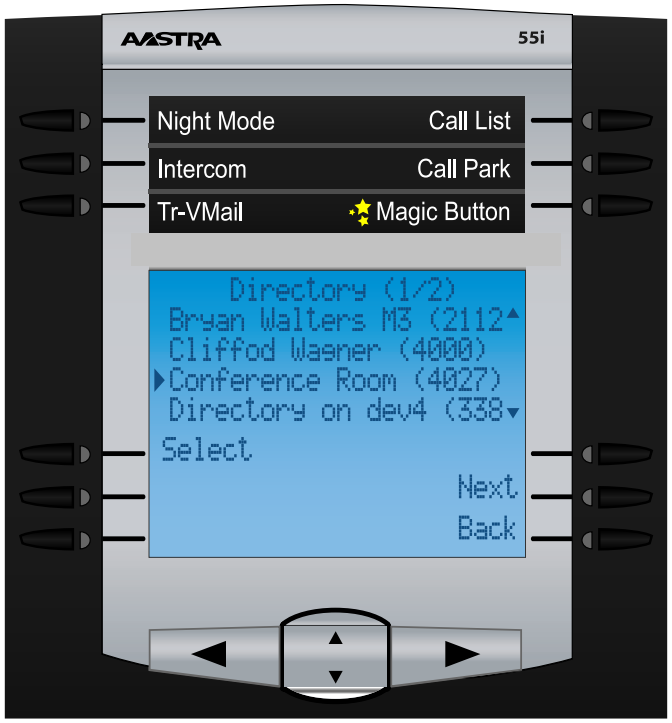
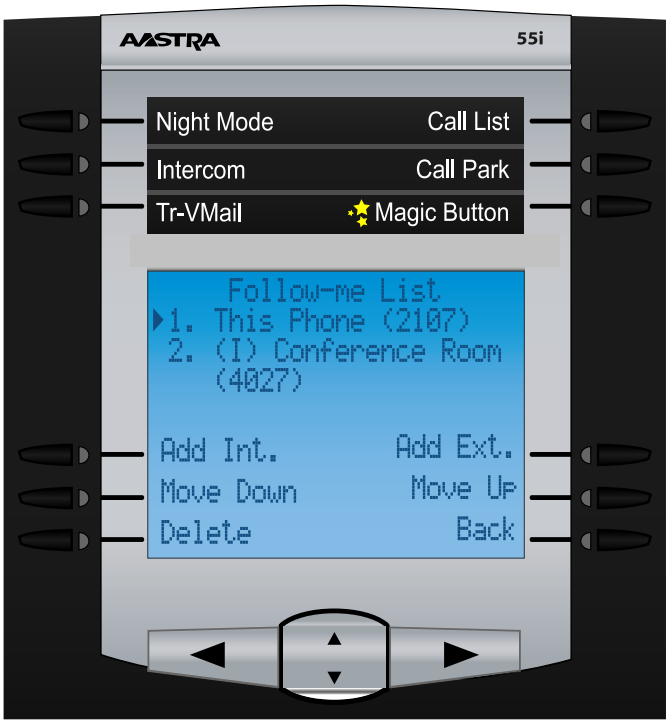


We will then be returned back to the phone list and see the extension we just added has been added to our list as a, (I) internal extension



Adding External Numbers

Add Ext- Select this option to add external phone numbers such as cell phones or home numbers. Pressing the Add Ext button will display a screen like this. From here you can pick from any of the 3 stored My Numbers that you have already setup or you can use the Enter Number option to enter in any phone numbers you want. Remember to enter in the number the same way you would dial it from your phone.

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Pressing the Enter Number will give you a screen like this and you can now type in any phone number you want.

Now press the submit button and we can see that number has been added as a, (E) External Number to our list.

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You can press the Delete button at any time to delete the highlighted number or press the back button to go back to the main Follow Me screen.

Managing Confirm Calls

When Using confirm calls, any external numbers that are dialed from your Follow Me will prompt you with a option to press 1 to accept the call when you answer a call from your Follow Me. This will keep your cell phone voicemail box from answering the call and sending the caller to your cell phone voice-mail box.

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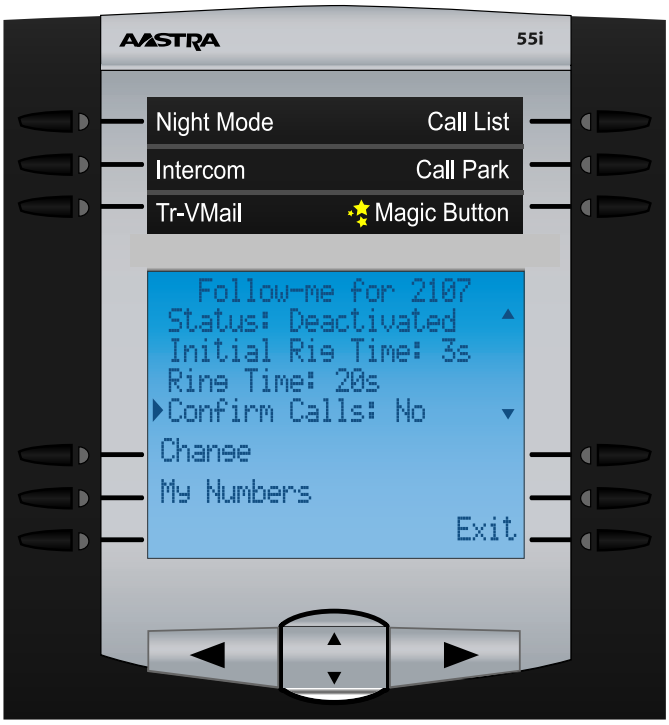
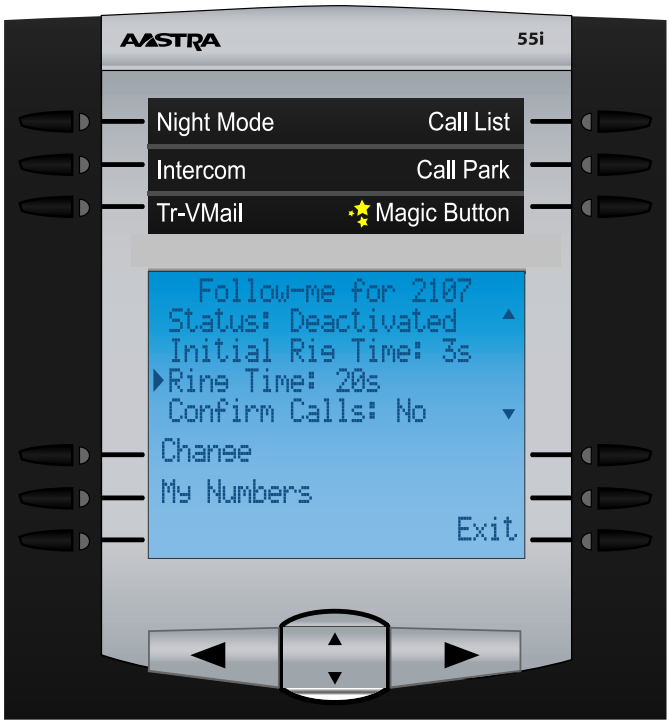
Pressing the change button will toggle confirm calls to No or Yes.



Ring Times

Here you can pick in seconds between 1 and 60 seconds for how long your want the PBX to call all of your Phone Numbers that you have listed in your Phone Number List.



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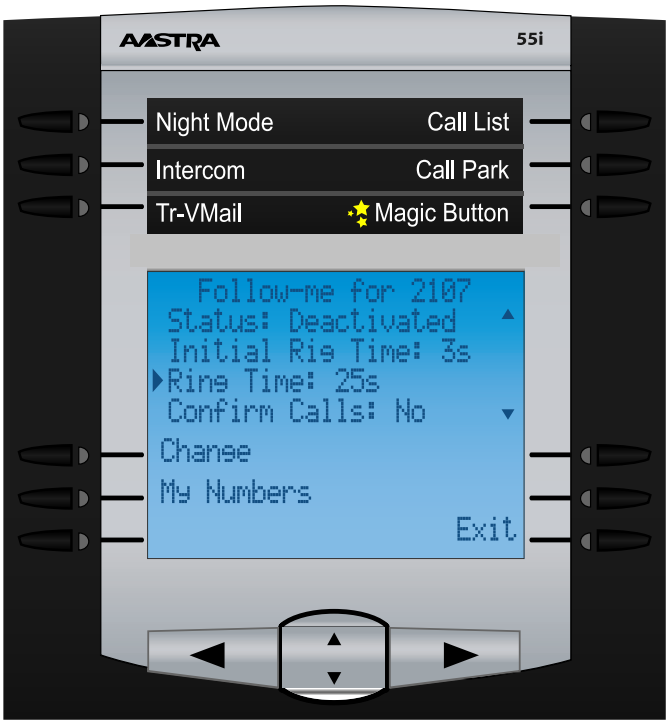
Pressing the change button will give you the option to enter between 1 and 60 seconds.

Once you have entered your time in seconds press the submit button



Initial Ring Times

Here you can pick in seconds between 0 and 60 seconds for how long you want the PBX to call your normal extension before calling all of your Phone Numbers that you have listed in your Phone Number List. Set this to 0 to have it not call your desk phone first and remember you can define your extension in the list of Phone Numbers to be dialed.

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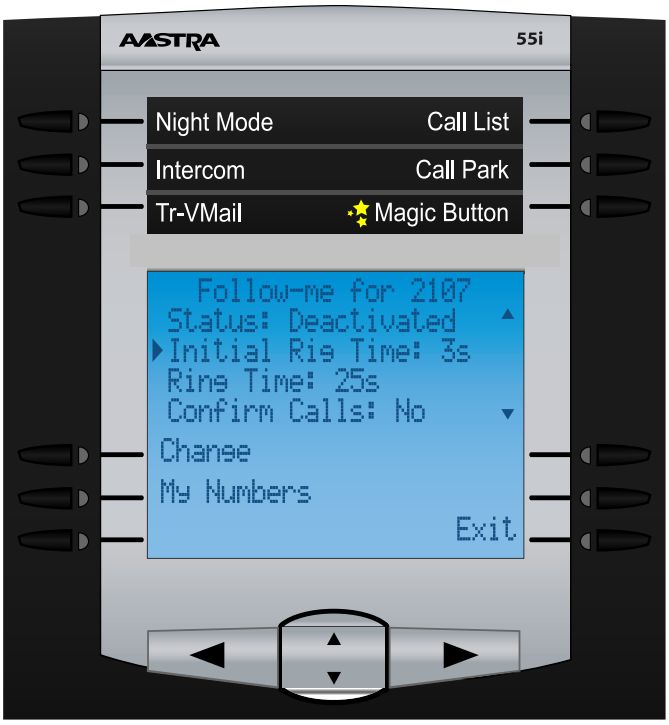
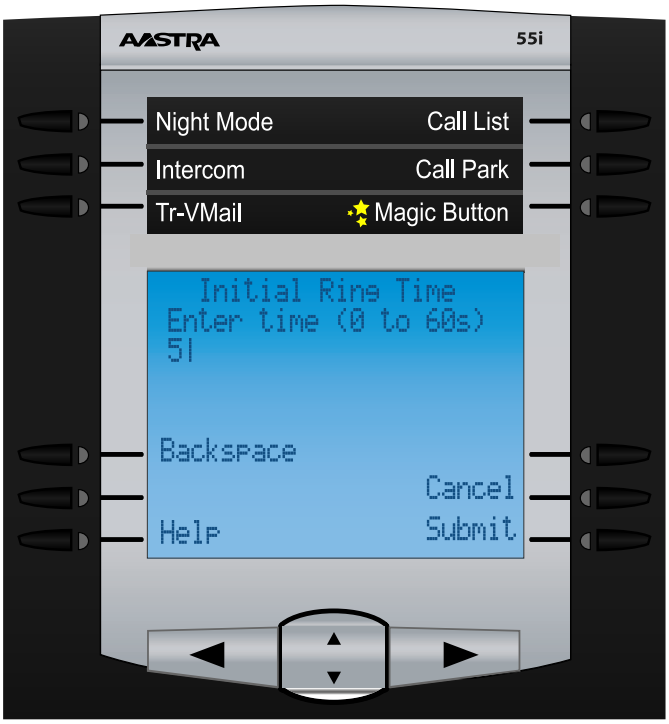


Pressing the change button will give you the option to enter between 1 and 60 seconds.



Once you have entered your time in seconds press the submit button

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Status

Here you can press the change button to toggle between active and deactivated. If set to deactivated then no inbound calls that come to your extension will be sent to your Follow me by default.

We will now activate our follow me by pressing the change button

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