Contacts Guide

Aastra 6755i, 6757i and 6757iCT





The Contacts Application works in combination with imported contacts that you have setup on your PBXact User Control Panel. Please see more information on setting up contacts for the User Control Panel. This document will only go over how to use your phone to access those contacts that you have already.

When you first press the Contacts button you should see a screen like this.



From here need to pick which input mode you would like to use. Once you select this the first time it will remember this mode and not prompt you to pick it each time. You can change the input mode at anytime if you would like.

The 2 modes are:

- T-9- This operates like most cell phones where you press the number for each letter you want so if I was entering "T" I would press the 8 key twice and for "O" I would press the 6 key 4 times
- One-Touch- In this mode you press the button for each letter you want once. If I was looking for Tony I would just type 866 and it would find all matches that start with all the letters associated with 866 such as "Ton" and present all matches to you.



The options you get on the main screen are

- T9/ or One-Touch- this is used to toggle between the 2 modes of entry.
- Exit- Press this to exit the application and return back to the phones main screen
- Search- After entering 2 or more letters press this button to search for contacts
- Back- Go back one screen
- · BkSpace- Use this key while entering a name to erase the last letter

Calling a Contact

On the main Contacts page you can start entering the first 2-4 letters of the name you are looking for. Depending on your entry mode of T9 or One-Touch this may require hitting the same key multiple times.



When done press the search button. You will then get a list of all contacts that match what you typed.



Use the up/down arrow keys to highlight the contact you want and press the select key



You will then get a list of all numbers associated with this contact. You can press the Dial button at anytime to dial the selected number.

