

Quick Reference Guide

Aastra 6757i-6757iCT



Schmooze®
Schmooze Com Inc.

*Place on your desk next to your
phone for quick referencing!*


Attended Transfer

1. While on the call, press Xfer soft key.
2. Enter in the # or extension and press dial.
3. After connecting call hang up.

Blind Transfer

1. While on the call, press Xfer soft key.
2. Enter in the # or extension and press the Xfer soft key.
3. Hang up.

Hold

1. While on the call, press the  or **Hold** key.
2. Press the blinking L1, L2, L3 or L4 key to continue.
3. Or press the soft pickup button

Call Waiting

1. Press the blinking L1, L2, L3 or L4 key.
2. You can also press the soft answer key or ignore key.
3. To reconnect to a caller, press the blinking "L" key.

Call Lists

1. Press the top left callers key


Redial

1. Press  or **Redial**

Do Not Disturb

1. Press the soft do not DND key

Ring Volume

1. Press  located at bottom of keypad.

Call Volume

1. While on the call, press  located at the bottom of the keypad.

Speakerphone Operation

1. Either Press  or **Speaker/Headset** button or press the L1, L2, L3 or L4 key.

Conference Calling (Outbound Only)

1. When on a call, press the soft CONF key (this will place the first caller on hold).
2. Dial the new number or extension and press dial.
3. Then press the soft CONF key to connect all calls.

Call Parking

1. Press the top left park call key
2. Phone will play back the parking lot #.
3. Dial the parking lot # from any phone to be connected.

Voicemail Retrieval

1. Press the voicemail key
2. Enter Password

Standard Feature Codes

Feature

Code

Call Forward

Call Forward All Activate	*72
Call Forward All Deactivate	*73

Call Waiting

Call Waiting - Activate	*70
Call Waiting - Deactivate	*71

Paging and Intercom

Intercom Prefix	*80
User Intercom Allow	*54
User Intercom Disallow	*55

Voicemail

Dial Voice Mail	*98
My Voicemail	*97

MISC.

Record Call	*1
Send Caller to Voicemail	* Plus Ext.
Call Pickup	** Plus Ext. Ringing
Park Call	Transfer to ext. 70
Pickup Park Call	Dial Parking Lot #

Feature

Code

DND

DND Activate	*78
DND Deactivate	*79

Speed Dial

Speed Dial Prefix	*0
Set User Speed Dial	*75