

# *Aastra 6755i Quick Reference Guide*



**Schmooze®**  
Schmooze Com Inc.

*Place on your desk next to your  
phone for quick referencing!*


### Attended Transfer

1. While on the call, press Xfer soft key.
2. Enter in the # or extension and press dial.
3. After connecting call hang up.

### Blind Transfer

1. While on the call, press Xfer soft key.
2. Enter in the # or extension and press the Xfer soft key.
3. Hang up.

### Hold

1. While on the call, press the  or **Hold** key.
2. Press the blinking L1, L2, L3 or L4 key to continue.
3. Or press the soft pickup button

### Call Waiting

1. Press the blinking L1, L2, L3 or L4 key.
2. You can also press the soft answer key or ignore key.
3. To reconnect to a caller, press the blinking "L" key.

### Call Lists

1. Press the callers key


### Redial

1. Press  or **Redial**

### Do Not Disturb

1. Press the DND key

### Ring Volume

1. Press  located at bottom of keypad.

### Call Volume

1. While on the call, press  located at the bottom of the keypad.

### Speakerphone Operation

1. Either Press  or  button or press the L1, L2, L3 or L4 key.

### Conference Calling (Outbound Only)

1. When on a call, press the soft CONF key (this will place the first caller on hold).
2. Dial the new number or extension and press dial.
3. Then press the soft CONF key to connect all calls.

### Call Parking

1. Press the park call key
2. Phone will play back the parking lot #.
3. Dial the parking lot # from any phone to be connected.

### Voicemail Retrieval

1. Press the voicemail key
2. Enter your password

## Standard Feature Codes

### Feature

### Code

#### Call Forward

- |                             |     |
|-----------------------------|-----|
| Call Forward All Activate   | *72 |
| Call Forward All Deactivate | *73 |

#### Call Waiting

- |                           |     |
|---------------------------|-----|
| Call Waiting - Activate   | *70 |
| Call Waiting - Deactivate | *71 |

#### Paging and Intercom

- |                        |     |
|------------------------|-----|
| Intercom Prefix        | *80 |
| User Intercom Allow    | *54 |
| User Intercom Disallow | *55 |

#### Voicemail

- |                 |     |
|-----------------|-----|
| Dial Voice Mail | *98 |
| My Voicemail    | *97 |

#### MISC.

- |                          |                      |
|--------------------------|----------------------|
| Record Call              | *1                   |
| Send Caller to Voicemail | * Plus Ext.          |
| Call Pickup              | ** Plus Ext. Ringing |
| Park Call                | Transfer to ext. 70  |
| Pickup Park Call         | Dial Parking Lot #   |

### Feature

### Code

#### DND

- |                |     |
|----------------|-----|
| DND Activate   | *78 |
| DND Deactivate | *79 |

#### Speed Dial

- |                     |     |
|---------------------|-----|
| Speed Dial Prefix   | *0  |
| Set User Speed Dial | *75 |